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## Minutes of the Parish Council Meeting held on Thursday 7<sup>th</sup> September 2023 at 19:00 in Nunburnholme Church.

Present: Cllr Halkon, Richardson, Phillips, R Bird, C Bird, Ward Cllr West and one member of the public.

### OPEN FORUM

Nothing was discussed here.

Meeting started at 19:03 hrs.

### PARISH COUNCIL MEETING

#### 2023.71 Welcome and Apologies (to include Councillor resignation)

The Clerk minuted Councillor Atkinsons resignation. A vacancy notice has been placed on the noticeboard. Cllr Halkon acknowledged all Councillor Atkinsons hard work through the years and contributions to the PC, all Cllrs echoed this. Cllr Halkon noted that she would write a letter of thanks to Councillor Atkinson on behalf of the PC.

#### 2023.72 Declaration of Pecuniary and Non-Pecuniary Interest

Cllrs Halkon and Richardson declared an interest in agenda items 2023.78 and 2023.79 as they sit on the Jubilee Committee.

#### 2023.73 Minutes of Meeting Held in July

All agreed that the minutes were a true and accurate record and were signed by Cllr Halkon.

#### 2023.74 Ward Councillor Report

Ward Cllr West noted ERYC have launched their design Code which sets out parameters for a higher standard of design when considering applications for new development in the East Riding.

The recent incident involving FCC lorries and speeding concluded that the drivers were not speeding. This was discovered from using the drivers' tachometers.

There will be a new roundabout installed on the Yorkway funded by the developers who built the houses on The Balk. ERYC would prefer a larger roundabout than offered and are looking at grant possibilities to bridge the funding gap.

#### 2023.75 Matters Arising (including outstanding actions not covered elsewhere on the agenda)

#### Wildflower Initiatives

ACTION: Cllrs Phillips and Atkinson to set a date for the consultation following on from Western Area Parishes Liaison Meeting.

#### NatWest

The clerk now has full online access and can make online payments. Action closed.

### **Parish Council Website**

The clerk has been informed that the website is due to be migrated in September. The action will remain open until further progress has been made.

### **Annual Jubilee Wood Maintenance**

The clerk asked the PC to consider a sign on the gate regarding loose branches. Ward Cllr West noted that he would ask ERYCs advice on this and if they can offer any suggestions on the maintenance. Cllr Richardson noted that he would assess what work needs doing.

### **2023.76 Accounts**

The clerk had sent the accounts reconciliation, bank statements and schedule of payments prior to the meeting.

GeekPoint Ltd - £43.75 BACS (website updates – previous cheque went missing in post)

GeekPoint Ltd - £25, BACS (website updates – previous cheque went missing in the post)

Samantha O'Connor – BACS (clerk salary for July)

Samantha O'Connor – £9.90 BACS (clerk travel expenses for July)

Samantha O'Connor – BACS (clerk salary for August)

GeekPoint Ltd - £50 BACS (website updates)

Cllr Phillips and Richardson signed all invoices and the schedule of payments.

Cllr Richardson reviewed and signed the bank statement and accounts reconciliation.

### **2023.77 Planning Application**

*23/01085/PLF Erection of two storey and single storey extension to rear, detached garage and home office/ playroom and construction of retaining wall following removal of wooden garage and summer house.  
Location: Park Gate Cottage, Nunburnholme Hill, Nunburnholme, YO42 1QY.*

The decision by ERYC to approve this was read out by the clerk.

### **2023.78 Defibrillator Pads**

The Jubilee Committee had asked that the PC pay for the replacement pads. It was discussed and agreed that the PC would take over all financial commitment of the Nunburnholme and Kilnwick Percy defibrillators. ACTION: Clerk to inform Ann of this and ask for the invoice.

### **2023.79 Gravel for Pathway in Jubilee Woods**

The Jubilee Committee had requested that the PC pay £54 for the gravel they had ordered for the jubilee wood pathway.



This was discussed and Cllr C Bird proposed that given the financial commitment to the defibrillators and the maintenance of the trees, that they would not be contributing to this. Cllr R Bird seconded this and all agreed.

## 2023.80 Community Governance Review

The clerk noted that ERYC have confirmed there will be no changes.

## 2023.81 Bench at Kilnwick Percy

Cllr R Bird reported the poor state of the bench near the lodge. It is believed to have been installed by ERYC and has never been a PC asset. Ward Cllr West will report this to ERYC.

## 2023.82 Road Safety – B1246

Cllr Phillips noted his disappointment that he has had no response to either letter sent. Ward Cllr West had suggested a sit-down meeting with the PC and the relevant ERYC department, but nothing has been arranged yet. Cllr Phillips has drafted an agenda for this meeting. Cllr West noted that he would progress this.

## 2023.83 Correspondence and Community Issues

The National Highways and Transport Public Satisfaction Survey was completed by Cllr Phillips.

Cllr R Bird reported that the grass verges on Kilnwick Road towards Malton have not been cut all season.

ACTION: Clerk to ask the grass cutting team to carry this out.

## 2023.84 Date of Next Meeting

2<sup>nd</sup> November, 7pm at Nunburnholme Church. Cllr Richardson gave his apologies for the meeting,

There being no further business, the meeting closed at 19:59 hrs.

Signed as a true and correct record \_\_\_\_\_ Date\_\_\_\_\_